

MINUTES
LAKETOWN TOWNSHIP
BOARD OF TRUSTEES
4338 BEELINE ROAD
ALLEGAN COUNTY
HOLLAND, MI 49423

REGULAR BUSINESS MEETING
August 14, 2019

ARTICLE I. CALL TO ORDER

Township Supervisor Linda Howell called the regular monthly Board of Trustees meeting to order at 7:00 P.M.

MEMBERS PRESENT: Linda Howell, Michelle Sall, Gary Dewey, Ed Stielstra
MEMBERS ABSENT: Jim Johnson
STAFF PRESENT: Al Meshkin – Township Manager
Diane Ybarra – Recording Secretary

ARTICLE II. REVIEW AND APPROVAL OF MINUTES

The Board members reviewed the minutes of the July 10, 2019 meetings. **A motion was made by Dewey and seconded by Sall to approve the minutes as submitted. Supervisor Howell called for a vote on the motion. DECISION – MOTION APPROVED**

ARTICLE III. FINANCIAL REPORT / REVIEW & APPROVE THE BILLS

Supervisor Howell reviewed the bills for the month of July 2019. Following discussion, **a motion was made by Stielstra and seconded by Dewey to approve and pay the bills as submitted. Supervisor Howell called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED**

ARTICLE IV. CORRESPONDENCE RELATED TO AGENDA ITEMS - None

ARTICLE V. REPORT OF OFFICERS

A. COUNTY COMMISSIONER – GENETSKI

County Clerk Bob Genetski represented the county. He provided the Annual Report of the County Clerk – Register of Deeds. A new on-line records system is now available for property and record information research. Genetski reported on the August primary election noting approximately 400,000 voters participating. The November 6 General Election had a county-wide turnout of 54.66% and township was 73.24%. Dewey thanked Genetski for the detailed report. Howell asked if there is talk of adding a judge due to the increase in caseload and Genetski confirmed that there has been discussion. Howell asked how the numbers compare to surrounding counties and Genetski did not know. Meshkin asked if the cost of an additional judge would be at the cost of the county or the judge and Genetski responded it would be shared.

B. PLANNING COMMISSION – MESHKIN

Meshkin reported that the Planning Commission met on August 7, 2019 and approved the Minneman Special Use Request for an accessory building in the front yard.

C. ZONING BOARD OF APPEALS - STIELSTRA

Stielstra reported that the ZBA did not meet in July.

D. PARKS COMMISSION - SHUFF

Shuff reported that the Parks Commission met on July 17 and discussed the following: Grant Update; Non-Motorized Path; Meet & Greet; Day of Caring and Laketown Beach. Shuff added that the backyard park at the township hall and the bike path has been paid off. The Meat and Greet event will take place at the 4th of July Graafschap Fire Department Pancake Breakfast. Michelle Sall has volunteered to coordinate the efforts of the Day of Caring activities. Shuff added that the fencing and signs installed by members of the Halcyon Hills Association has negatively affected the ambiance of the park.

E. FIRE CHIEF AND FIRE BOARD – DEN BLEYKER

Chief Den Bleyker reported the response calls for the month of July were as follows: 59 calls total, calls from Laketown, consisting of 32 medical/rescue and 12 fire calls; 10 calls from Fillmore, consisting of 8 medical/rescue calls and 2 fire call. There were 5 assists to other departments, 4 fire assists; 2 to Holland, 1 to Hamilton and 1 to Saugatuck and 1 medical/rescue assist to Saugatuck. Udelis Kuipers asked if he looked at the Comcast installations and Den Bleyker said that is out of his jurisdiction.

ARTICLE VI. CITIZEN’S COMMENTS ON OLD AND NEW BUSINESS AGENDA ITEMS - None

ARTICLE VII. OLD BUSINESS - None

ARTICLE VIII. NEW BUSINESS

A. COTTAGES OF KELLY CREEK P.U.D. AGREEMENT

Meshkin explained the P.U.D. agreement between the township and Bosgraaf Homes describing the conditions put on the development by the Planning Commission. The Board approval of the conditions provides a contractual basis for the township to ensure compliance.

Following discussion, **a motion was made by Dewey and seconded by Sall to approve the Cottages of Kelly Creek P.U.D. Agreement. Howell called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED**

B. COTTAGES OF KELLY CREEK SEWER SPECIAL ASSESSMENT CONTRACT

Meshkin explained that municipal water is available but not municipal sewer for the development. The contract states that if in the future, if sanitary sewer is made available, the property owners are bound to connect to the municipal sewer once available and pay assessments.

Following discussion, **a motion was made by Dewey and seconded by Stielstra to approve the Cottages of Kelly Creek Sewer Special Assessment Contract. Howell called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED**

C. EXEMPT SPLIT RESOLUTION

Meshkin explained the resolution is for property transfers between neighbors changing the property lines and a new parcel is not created. The Land Division Act does not require exempt splits to be approved by the Township. The resolution will require such property transfers and line changes to be reviewed by the township to ensure legitimate splits. Dewey confirmed that it clarifies things for

the assessor and Meshkin said it is also for the property owner along with accurate township and county records. Stielstra said it seems very logical and questioned why it is not in effect statewide. Dewey asked if the resolution clarifies the topic well and questioned if it should be an ordinance.

Following discussion, **a motion was made by Dewey and seconded by Stielstra to approve Resolution 2019-09 Exempt Split. Howell called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED**

D. BOARD APPOINTMENTS

Meshkin reviewed the board appointments: Gary Dewey to Herrick Library Board; Barbara Hibiske as alternate to Board of Review and Linda Howell as alternate to Graafschap Fire Board.

Following discussion, **a motion was made by Sall and seconded by Stielstra to approve the following board appointments: Gary Dewey to three year term on Herrick Library Board, expiring 6-30-22; Barbara Hibiske to a two-year term as alternate to the Board of Review, expiring 12-31-20 and Linda Howell as alternate to the Graafschap Fire Board replacing Terry Hofmeyer. Howell called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED**

ARTICLE X. CITIZEN’S COMMENTS

Chris Pollice of 6243 144th Avenue asked if the assessment will come up in the future. Meshkin said the assessment at the Bosgraaf development will occur when municipal sewer is made available.

Udelis Kuipers of 6104 142nd Avenue expressed concern regarding drain cleaning, Consumers Power, MDOT, an individual driving without proper licensing and property transfers near his property.

ARTICLE XI. ADJOURN

A motion was made by Dewey and seconded by Stielstra to adjourn the meeting at 7:43 P.M. Howell called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED

Michelle Sall, Township Clerk

Diane Ybarra, Recording Secretary