

PROPOSED MINUTES  
LAKETOWN TOWNSHIP  
BOARD OF TRUSTEES  
4338 BEELINE ROAD  
ALLEGAN COUNTY  
HOLLAND, MI 49423

December 14, 2022

1. CALL TO ORDER

Township Supervisor Linda Howell called the regular monthly Board of Trustees meeting to order at 6:00 p.m. at the township hall. Zoom option available for the public.

MEMBERS PRESENT: Amber Davis, Jim Delaney, Linda Howell, Jim Johnson

MEMBERS ABSENT: Gary Dewey

STAFF PRESENT: Al Meshkin – Township manager  
Michelle Sall – Community development director  
Doug Den Bleyker – Graafschap Fire Department chief  
Jim Hayden – Public information officer

2. REVIEW AND APPROVAL OF MINUTES

Board members reviewed the minutes of the November 9, 2022, regular meeting. Delaney noted a change on New Business (E), that Delaney, not Dewey, made the motion to appoint Charles Martin “Marty” Hysen to be the second alternate for the zoning board of appeals. **A motion was made by Johnson, seconded by Davis, to approve the minutes of November 9, 2022, as amended. Howell called for a vote on the motion. MOTION UNANIMOUSLY APPROVED 4-0 BY VOICE VOTE**

3. FINANCIAL REPORT/REVIEW & APPROVE BILLS

The board reviewed the bills from November. **A motion was made by Johnson, seconded by Davis, to approve the November bills as submitted. Howell called for a vote on the motion. MOTION UNANIMOUSLY APPROVED 4-0 BY VOICE VOTE**

4. REPORT OF OFFICERS

- a. County Commissioner: Dean Kapenga thanked the board for his time representing Laketown.
- b. Planning Commission: No meeting.
- c. Zoning Board of Appeals: No meeting.
- d. Parks Commission: No report.
- e. Graafschap Fire Department: Chief Doug Den Bleyker: November fire/rescue calls -- 87 total, Fillmore – 5 fire calls, 16 medical/rescue calls; Laketown – 17 fire calls, 43 medical/rescue calls; Assists – 4 fire calls 1 to Holland, 1 to Overisel, 1 to Saugatuck, 1 to Park; 2 medical/rescue calls 1 to Saugatuck, 1 to Holland.

5. CITIZEN COMMENTS ON OLD AND NEW BUSINESS AGENDA ITEMS -- None

6. OLD BUSINESS -- None

7. NEW BUSINESS

a. Update Fee Schedules

The board discussed updated fee schedules. **A motion was made by Johnson, seconded by Delaney, to approve the fee schedule as presented. Howell called for a vote on the motion. MOTION UNANIMOUSLY APPROVED 4-0 BY VOICE VOTE.**

b. SPARK Grant Application Resolutions 1&2

The board discussed an application for a state Spark grant for Township Hall Park Improvements. **A motion was made by Davis, seconded by Johnson, to adopt Resolution 2022-16 Revised Spark Grant Application Resolution with zero matching funds for a submission total of \$772,500. Howell called for a vote on the motion. MOTION UNANIMOUSLY APPROVED 4-0 BY VOICE VOTE**

The board discussed an application for a state Spark grant for the Blue Star Shared Use Path Construction. Delaney was concerned about the cost of the project. Meshkin said the township has about \$570,000 in hand already committed and \$100,000 in engineering expense to the project and will use funds from its bike paths millage as well. **A motion was made by Johnson, seconded by Delaney, to adopt Resolution 2022-17 Spark Grant Application #2 Resolution for \$300,000 of the project cost and make available \$889,500 of a total \$1,189,500 project cost. Howell called for a vote on the motion. MOTION UNANIMOUSLY APPROVED 4-0 BY VOICE VOTE**

c. Myrtle Drain Resolution

The board discussed the process of creating a drain district. **A motion was made by Delaney, seconded by Johnson, to approve Resolution 2022-18 Resolution for Application for Laying Out and Designating a Drainage District as presented. Howell called for a vote on the motion. MOTION UNANIMOUSLY APPROVED 4-0 BY VOICE VOTE.**

d. Financing of Wolters Property

The board discussed the proposal for financing the former Wolters property at 6289 147<sup>th</sup> Ave. through West Michigan Community Bank. **A motion was made by Johnson, seconded by Davis, to accept the proposal from West Michigan Community Bank as presented to finance the former Wolters property at 6289 147<sup>th</sup> Ave. and authorize the township manager to sign all necessary documents. Howell called for a vote on the motion. MOTION UNANIMOUSLY APPROVED 4-0 BY VOICE VOTE.**

8. CITIZENS COMMENTS -- None

9. ADJOURN

**A motion was made by Johnson, seconded by Delaney, to adjourn the meeting at 6:53 p.m. Howell called for a vote on the motion. MOTION UNANIMOUSLY APPROVED 4-0 BY VOICE VOTE.**