

**PROPOSED MINUTES**  
**LAKETOWN TOWNSHIP BOARD OF TRUSTEES**  
4338 Beeline Road, Allegan County, Holland, MI 49423  
**WORKSHOP MINUTES**  
**Wednesday, Dec. 6, 2023**

**ARTICLE I. CALL TO ORDER**

Supervisor Linda Howell called the meeting to order at 5:00 p.m.

**MEMBERS PRESENT:** Amber Davis, Jim Delaney, Patrick Dietrich, Linda Howell, Jim Johnson

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Al Meshkin, township manager; Michelle Sall, community development director; Doug DenBleyker, Graafschap Fire Department chief; Ron Bultje, township attorney; Jim Hayden, public information coordinator

**ARTICLE II. REVIEW AND APPROVAL OF MINUTES**

**Motion by Dietrich, second by Johnson, to approve the workshop minutes of Nov. 1, 2023. Howell called for a vote. VOICE VOTE. PASS UNANIMOUSLY 5-0.**

**ARTICLE III. FINANCES**

The board discussed the bills and came to a consensus to put the November bills on the next regular meeting agenda.

**ARTICLE IV. TENTATIVE AGENDA ITEMS**

- a) The board discussed the Community Enhancement Program and the \$50,000 the board could allocate to the group. The board also discussed contracted services. The board came to a consensus to put the issue on the regular December meeting agenda.
- b) The board discussed the proposed Open Burning Ordinance (Ordinance No. 209). The board came to a consensus to not put the issue on the December meeting agenda but to discuss it more in January.
- c) The board came to a consensus to put the Early Voting Resolution (Resolution 2023-10) on the regular December meeting agenda.
- d) The board discussed the resignation of Parks Chairperson Jeremy Van Hoven and came to a consensus to put the issue on the regular December meeting agenda.
- e) The board discussed supervisor appointments to the Zoning Board of Appeals, Planning Commission, Fire Board, Pool Board and Saugatuck Community Recreation. The board came to a consensus to put the appointments on the regular December meeting agenda.
- f) The board came to a consensus to ask the community for candidates to fill the opening on the Parks Commission and have applicants file by Dec. 29. The candidates will be forwarded by Meshkin to board members who will rank their choice of candidates and send back to Meshkin by January 4. The board came to the consensus that finalists will be interviewed, and a person selected at the Jan. 10 regular meeting.

**ARTICLE V. NON-AGENDA ITEMS**

- a) Meshkin handed out the 2023 Local Paved Roads Pavement Surface Evaluation and Rating (PASER) chart, noting Laketown roads are in good shape and the long-term plan should be followed.

- b) Meshkin reported that the township is working on updated water and sewer contracts with the Kalamazoo Lake Sewer and Water Authority and neighboring communities.
- c) Meshkin will have the poverty exemption guidelines to the board in January.

**ARTICLE VI. CITIZEN COMMENTS**

Start: 5:57 p.m.

One person spoke.

Topics: Fellinlove Farm, American Rescue Plan Act money.

End: 5:59 p.m.

**Motion by Johnson, second by Delaney to enter into closed session to consider an employee evaluation as requested by the employee and to discuss a legal opinion on personnel matters under attorney-client privilege. ROLL CALL VOTE. YES: DAVIS, DELANEY, DIETRICH, HOWELL, JOHNSON. NO: NONE. PASS UNANIMOUSLY. 5-0.**

The board entered closed session at 6 p.m.

The board returned to open session at 6:44 p.m.

**ARTICLE VII. NEXT WORKSHOP** – The next regular workshop meeting is 5 p.m., Wednesday, Jan. 3, 2024.

**ARTICLE VIII. ADJOURNMENT**

**Howell adjourned the meeting at 6:45 p.m.**