

PROPOSED MINUTES
LAKETOWN TOWNSHIP BOARD OF TRUSTEES
4338 Beeline Road, Allegan County, Holland, MI 49423
WORKSHOP MINUTES
Wednesday, July 3, 2024

ARTICLE I. CALL TO ORDER

Supervisor Linda Howell called the meeting to order at 5 p.m.

MEMBERS PRESENT: Amber Davis, Jim Delaney, Patrick Dietrich, Linda Howell, Jim Johnson

MEMBERS ABSENT: None

STAFF PRESENT: Al Meshkin, township manager; Michelle Sall, community development director; Doug DenBleyker, Graafschap Fire Department chief; Jim Hayden, public information coordinator

ARTICLE II. REVIEW AND APPROVAL OF MINUTES

Motion by Dietrich, second by Davis, to approve the last workshop minutes of June 5, 2024. Howell called for a vote. VOICE VOTE. PASS UNANIMOUSLY 5-0.

ARTICLE III. FINANCES

The board discussed the bills for June. The board came to a consensus to put the June bills on the regular July meeting agenda.

ARTICLE IV. TENTATIVE AGENDA ITEMS

- a) Meshkin reminded the board that there will be a presentation by Elizabeth McEwen of the Friends of the Felt Estate and by Joshua Gabrielse of Siegfried Crandall, the township auditors. Howell said Allegan County Commissioner Jim Storey will also give a verbal report. All others will give a written report.
- b) Open Burning Amendment: The board discussed proposed changes to the burning ordinance. The proposed changes refine the definition of recreation fires and give the fire chief more authority over permitting for the dune areas. The board came to a consensus to put the issue on the July regular board meeting agenda.
- c) FY 2024-25 Budget Amendment: The board discussed proposed budget amendments, noting the additions for the Huyser House demolition, contracted services and other changes. The board came to a consensus to put the issue on the July regular board meeting agenda.
- d) Manager Retirement Letter: The board came to a consensus to put the issue of accepting the retirement letter on the July regular board meeting agenda.
- e) Manager Recruitment RFP: Meshkin discussed a tentative schedule of finding a manager replacement. Howell suggested a possible special committee of the board be involved in the process. Meshkin suggested the board aim to have a replacement hired at the December meeting and on the job in January. The board came to the consensus to put the issue of sending out an RFP on the July regular board meeting agenda.

ARTICLE V. NON-AGENDA ITEMS

- a) None

ARTICLE VI. CITIZEN COMMENTS

Start: 5:31 p.m.

Two people spoke.

Topics: Millage renewal, fireworks, short-term rentals, firing of guns.

End: 5:35 p.m.

ARTICLE VII. NEXT WORKSHOP – The next regular workshop is 5 p.m., Wednesday, Aug. 7, 2024.

ARTICLE VIII. ADJOURNMENT

Motion by Johnson, second by Dietrich, to adjourn the meeting at 5:35 p.m. Howell called for a vote.

VOICE VOTE. PASS UNANIMOUSLY 5-0.